



# GLOUCESTER DRAGONS RECREATIONAL SOCCER

A Proud Member Of The Ottawa Gloucester Soccer Association

1-5510 Canotek Road, Gloucester, ON, K1J 9J4  
Phone: 613-749-4029 - Fax: 613-749-9206

email: [info@dragonsoccer.ca](mailto:info@dragonsoccer.ca)  
[WWW.DRAGONSOCCKER.CA](http://WWW.DRAGONSOCCKER.CA)

## Minutes

### 2010 Annual General Meeting

Recorded October 21, 2010 by Sean Cale

1. Roll call was held with the following persons present:

|                |               |                    |
|----------------|---------------|--------------------|
| Sean Cale      | Ken Gorman    | David Lowe         |
| Stephen Cock   | Ian Faris     | Amy Glandon        |
| Hani Diab      | Alain Glandon | Fred Meacoe        |
| Nathalie Cale  | Remi Beaudin  | Bob Fox            |
| James Fleming  | Gina Meacoe   | Paul Van Brumessen |
| Ranier Bloess  | Tim Tiereney  | Kyle Farmer        |
| Tim MacPherson |               |                    |

2. **Approval of agenda**

Sean reviewed the agenda and no additional items were added.

**MOTION:** To approve Agenda, made by Bob Fox  
**SECONDED:** by James. All in favour

**MOTION CARRIED**

3. **Approval of 2009 AGM Minutes**

Sean reviewed the 2009 minutes. No action items were present or business arising.

**MOTION:** To approve 2009 Minutes, made by Remi Beaudin  
**SECONDED:** by Kyle Farmer. All in favour

**MOTION CARRIED**

4. **Chairperson's Address**

Sean ran through his address, highlighting the challenges and successes of 2010. There were no questions or concerns raised.

5. **Reports from Members of Board of Directors**

Reports from all Directors were delivered by the appropriate Director if present and by Sean for those Directors not present. The following points were raised:

- Separate Micros into two divisions U5/6 and U7/8 to spread out work load in biggest age groups.
- Design and provide practice sheets with practices for the whole year to assist new coaches and develop a level of equality in training. It was also mentioned there were books 10 years ago that the Dragons paid for the rights to, which used to be given to coaches. Perhaps these can be found and reinitiated.
- Discussion on team size, particularly older kids where perhaps going with a smaller team might be better, especially if it avoids a bye week requirement.

## 6. Financial Report

Sean covered the financial report. Overall things were well accounted for. A decreased registration and increased spending in equipment plus the funding of three new fields led to a small decrease in the operating surplus. That said the Dragons still have a large pool to draw from. It was noted on the balance sheet that the field development costs should be changed to new field development.

**MOTION:** To approve financials with noted change to balance sheet made by James Fleming

**SECONDED:** by David Lowe. All in favour

**MOTION CARRIED**

## 7. Other Business

### a. By-laws motions

Two motions were submitted to update the by-laws to change references of GSA to OGSC and to update the age from 20 to 19 years old.

**MOTION:** To approve, made by Amy Glandon

**SECONDED:** by Bob fox. All in favour

**MOTION CARRIED**

### b. No other new business.

### c. Board Member Recognition

Tokens of appreciation were awarded to departing board member Ken Gorman. Angela, Elias and Christine will receive theirs at the board dinner.

### d. Lutz Sutzorf was identified as the recipient of the Dave Bowyer Award for 2010.

## 8. Election of new Board of Directors

The following positions were open for nomination.

Chairperson – Alain Glandon (acclaimed)

Executive Director Operations – vacant

Secretary – Gina Meacoe (acclaimed)

Micro Age Director – Vacant

Treasurer – Anglea Kuntz (acclaimed through expression if interest)

Director Coach Development – James Fleming (acclaimed)

## 9. Adjournment

**MOTION:** To adjourn, made by Amy Glandon

**SECONDED:** by Ken Gorman. All in favour

**MOTION CARRIED**

Meeting adjourned at 9:00 p.m.

## Chair

### Report to the 2010 AGM

#### **Introduction**

2010 proved to be another successful year for the Dragons. The World Cup theme was embraced enthusiastically by all and provided a refreshing change in energy on the field. We were able to incorporate this theme not only in the uniforms but also in the medals and trophies. Many teams took the spirit of their assigned country to heart with lots of flags and other symbols of their respective countries displayed at the games.

As with every year there are a number of improvements made based on feedback from all stakeholders in our organization and 2010 was no different. There are also a number of challenges, some of them recurring that need to be addressed in order to maintain safe and efficient operations. I will address both of these below.

#### **Challenges**

Discipline among parents, coaches and players was generally good but there were a number of incidents that were in some cases disturbing and in all cases disruptive and not in keeping with the Dragons tenets of behaviour and sportsmanship. It is acknowledged that even in recreational soccer there is a level of competitiveness, but that has to be tempered with respect and knowledge that at the end of the day we are playing first for fun and exercise. From a board perspective these issues also take up way too much time for those who serve on the board, most of which has to be addressed at the expense of their work or family time. In 2011 it will be important to ensure that the coaches are properly trained with an attempt to get as many certified as possible. The message about respect and setting the standards for behaviour cannot be stressed enough to all.

This year again proved difficult to find coaches with some not being recruited until the first game day. The burden this places on the organization to be able to function effectively is enormous. All recreational sports clubs rely on coaches being pulled from the parent/member base. There is no pool of coaches on the sidelines just waiting for a team to land at their feet. It is imperative that parents recognize this and come forward early in the process.

Finally the Dragons found their image tarnished and the Board attacked because an irresponsible and immature parent took an ignorant and uninformed stance on a Dragons rule to the media without once asking for a clarification or explanation. The impact this had on our ability to function effectively as a volunteer organization against our ability to run a soccer league cannot be empirically accounted for. If a member of our organization has a concern over a rule or policy they are free to express it but it must be done in a manner that stimulates discussion. The Dragons web site has an official complaint form that anyone can use to initiate a dialogue if there is a concern. It is my sincere hope that no future board of ours or any organization has to be held at the gun point of uninformed public opinion for change to be made.

#### **Positives**

The Dragons organization prides itself on bringing a safe and fun soccer opportunity to thousands of children in our community and this year was no different. Often when I speak to people about the Dragons they are amazed when they find out how many teams and players there are in the league. With 186 teams and over 2,500 players, it is truly a very visual part of our communities. This is evidenced by driving past any soccer field on any given night and seeing them full of players. Strengthening this community partnership is the sponsors who help defray the equipment costs every year. We are proud to have Lorenzo's Pizza and Tyro's Lebanese return and welcomed the sponsorship of Lowe's Home Improvement to the Dragons team.

The Dragons also prides itself in making sure every child in the community has a chance to play who wants to. Again this year the Dragons worked with KidSports Ottawa, a City run service that provides registration or equipment to those who may otherwise not be able to afford it. We have also donated equipment to community organizations and have continued the tradition of donating equipment around the world including this year to Ecuador through the efforts of a former Dragons player Émilie Labossière.

The Dragons Board works hard to ensure that everyone has not only a fun summer but a safe one as well. We have implemented or improved a number of policies this year including policies related to playing in high heat, inclement weather game cancellation and a field condition assessment for referees. We have also made changes to scheduling of Cup Day and removing games from statutory holidays to give everyone a better chance to get out and play. The Handbook was also revised and re-formatted this year both to address all the policy updates and also to streamline the information and make it easier for all to find what they are looking for.

## **2011**

We look forward to continuing the World Cup theme through next year and the success that has brought. As discussed in 2010, the results of the player evaluation will be used to help in the team formation and balancing activities. This will be the first try at a real program of balancing based on skill. While we will still use geography as the primary selection criteria it is hoped that we can balance out the team strength while still addressing special circumstances and other requirements. 2011 will also see continued work on the three new mini fields currently under construction with an anticipated opening in mid-2012. We will continue to work on field improvements throughout the year.

## **Conclusion**

This is the end of my term and last AGM as Chairman of the Board. It has been my distinct pleasure to serve with many great people over the last five years who gave so much of their time to ensure soccer was a success for all in the community. I appreciate the support I have received and take away a valuable learning experience and many friendships. I hope that the same level of support is continued for future holders of this position and that 2011 will be even more successful.

Sean Cale  
Chairman

## **Director, Coaching Development 2010**

### **Report to Annual General Meeting**

After a lack of active participation or contact with either the office manager or the Assistant Director of Coaching Development, the incumbent Director of Coaching Development submitted his resignation in early March 2010.

The Assistant Director, Coaching Development had already been engaged with the office manager to coordinate the National Coaching Certification Program Community Coaching courses in preparation for the 2010 recreational soccer season. As such, the coaching certification courses were offered in the spring of 2010 before the season started, giving more volunteers the opportunity to attend courses. We recognized that most coaches are much too busy to attend courses once the soccer season has started and also during the winter months, due to conflicts with hockey. As a result, we were able to certify 14 Level 1 (Child), 21 Level 2 (Youth) and 4 Level 3 (Senior) GDRS coaches. As usual, these same certification courses were made available to, and utilized by, coaches from outside clubs.

A successful soccer season ended with our annual Coach Appreciation Night at the GDRS offices on 14 Sep.

Coaches and assistant coaches have been encouraged to attend the 19 Oct AGM and present ideas for coaching development.

I would like to thank all the coaches and assistant coaches who gave their time to help provide a terrific soccer experience for all the GDRS players.

Yours Truly,

Adam Gray  
Interim Director, Coaching Development

## **Executive Director, Operations** **Report to the 2010 Annual General Meeting**

According to Article 6 of GDRS Bylaws, the Executive Director Operations shall:

1. act in the absence of the Chairperson;
2. co-ordinate GDRS soccer operations including scheduling and field allocation and management;
3. Oversee program design and development;
4. be responsible for maintenance of the GDRS Handbook;
5. Supervise all paid employees and contract staff; and
6. Have other powers as assigned by the Board.

### **Item 1: act in the absence of the Chairperson**

No incidents of this manner arose during the year.

### **Item 2: co-ordinate GDRS soccer operations including scheduling and field allocation and management**

#### **Preamble**

The summer field bookings for teams under the umbrella of the Ottawa Gloucester Soccer Club (OGSA), namely Gloucester Hornets (competitive youth), Blackburn Arms (senior men's) and Gloucester Dragons (recreational youth); as well as the independent club Pythons Soccer (senior recreational 19-25) is undertaken by the Executive Director, Operations of the Gloucester Dragons Recreational Soccer club as a matter of convenience.

#### **Procedure**

- A. Request to the City  
Fields must be requested from the City of Ottawa in the fall. A confirmation letter will be received from the City in late February and confirmed by GDRS by March 15th.
- B. Initial Assignment  
With the exception of the Gloucester Dragons, field requirements of the other club teams are generally known by the 15th of March. As a result, fields can be assigned to these teams first. A meeting is called to assign fields to these clubs and confirm their requirements. Note: Fields are provided to these groups who subsequently manage their own season schedules.
- C. Secondary Assignment  
Following player transfers from Hornets and the registration deadline date, Age Group Directors for the Dragons can form their teams. The number of teams and divisions, game nights and available fields is then provided to the Club Scheduler who generates the season schedules.
- D. Request for Additional Fields  
If it is determined that additional fields are required a request is made to the City.

Contracts: Once the fields are confirmed, contracts are signed by the Executive Director, Operations Gloucester Dragons and the City.

### **FIELDS**

**At the request of the City of Ottawa one person is to be assigned as the main contact for field contracts. When the Dragon's Field Coordinator position is vacant the contact person is the Executive Director, Operations GDRS. Any items that relate to fields at the Hornet's Nest are also to be directed to Hornets Office Manager who will advise on how to proceed.**

#### **Requests for fields from non-OGSA Groups**

Any Club or Group wishing to rent a City field must make their application through the City. If any of these groups request a field for which we have a contract, the City will ask if we can accommodate the request. The Blackburn Fair and CHEO BBQ are two such events. We try to anticipate the dates and adjust our schedules to accommodate. Our prime goal is to maintain a strong relationship with the City as well as our membership.

#### **City of Ottawa Process Review**

Due to several complaints of favoritism from other Clubs and Groups requiring fields, the City has undertaken a review of how City fields are allocated. Depending on the outcome of this review the way fields are requested and allocated may undergo significant change in the future. It is the position of the Club that we may not be adversely affected based on the following: size and demographic of membership, willingness and ability to help fund the creation of new fields, self-maintenance of a sufficient number of fields, long-standing relationship of co-operation with the City.

#### Data for the 2010 Sumer Season

56 = the total number of fields requested and used

170 = the total number of field requests received in March and April (outside clubs and groups)

2 = number of fields closed for the season (Colonel By High School x2)

2 = new fields: Ken Steele and Norman Johnson were the replacement fields ("on loan").

92 = fields required for regular season weekly Dragons games

185 = number of Dragons teams requiring a weekly practice field

#### Field problems identified:

- O Blue Willow – posts are not the right size
- O Carriere – posts are uneven (i.e.: not level, higher on one side than the other)
- O Seraphin-Marion – field is surrounded by fence that is padlocked making it inaccessible to teams, field maintenance, and field marking.
- O Tauvette – it was mentioned (pre-season) that Tauvette had drainage problems, none confirmed during the season.

**Recommendation to address field problems:** The City is aware of these problems and will rectify where possible. A follow-up in November when requesting fields for 2011 would be advisable. If changes have not been made, or are not scheduled to be made, a request for alternative fields should be made.

**Recommended changes to field assignments:** The allocation of fields to non-Dragons teams is successful due to the fact that they have predetermined the fields they want, the game nights and times required. Allocating and confirming for these Clubs is inherently successful and rapid. The allocation of fields for Dragons teams presents more of a problem. Team formation is not usually complete until mid-May. Prior to the beginning of the Dragon's season and release of schedules to the general public, a meeting should be called to *review and confirm* the **game** fields and to *allocate* the **practice** fields. Mandatory attendance would be required by age group Directors, the Office Manager, the Field Coordinator and the Executive Director, Operations. Directors should be prepared with their list of preferred field locations. Access to a list of fields and their corresponding size (usage) is required and should be available from the Dragon's office.

Note: once all Dragons field assignments are finalized, all details must be provided to the Head Referee (Dragons) for referee assignment.

### SCHEDULES

Schedules for the season were generated, with the great appreciation of the GDRS, by Pat Lacasse.

#### Recommendations:

1. Given that game scheduling is an integral part of our success, it is recommended that schedule making software or a program to generate schedules be available should Pat not be able to assist in this area in the future.
2. Playoff schedules also fall outside the regular season schedule, schedules and fields for playoffs and Cup Days should be assigned at the beginning of the season.

#### Scheduling Problems:

A late change in the August 21st Cup Day schedule resulted in the six Blackburn Arms teams agreeing to relocate their previously scheduled games. Much appreciation is given to them for accommodating this last minute request. Originally, all U5 and U8 teams were to play on August 21st at the Hornet's Nest. A decision was made to have the U18 boys and U18 girls moved from August 28th to August 21st at Potvin.

### FIELD MARKING

Field marking services were provided by "All-Sports Contracting." Fields were to be marked on a weekly basis. Tournaments and playoff games were not a part of the regular season contract.

There were no reported problems with the field marking for the season. In addition, All-Sports Contracting was very responsive to our needs.

**Recommendation:** Given the significant amount of this expense, it is recommended that GDRS obtain two quotes (minimum) prior to entering into a contract for next season. Consideration of the above should be a factor when choosing between quotes.

**Item 3: oversee program design and development**

1. At the direction of the Chair, the Executive Director, Operations and the Director, Coaching will be reviewing our present coaching program via a committee. A reference package has been prepared separately for the AGM.
2. The Executive Director, Operations attended with the Chair, a meeting with the City of Ottawa regarding the creation of the new fields at Potvin. At the time of writing digging for the new fields has begun.
3. The success of our organization relies mainly on the dedication and passion of its volunteers. One of our strengths was the dedication of 197 volunteer coaches this year. One of our weaknesses is in recognizing these volunteers. In addition to developing an improved coaching program, ways of attracting and retaining dedicated and passionate volunteers needs to be addressed. A plan of action must be developed to recruit volunteers to the vacant Board positions and support roles. In addition, we need to increase the number of support roles to our age group Directors so that they a support representative for each age division offered.

**Item 4: be responsible for maintenance of the GDRS Handbook**

The 2010 annual review of the GDRS Handbook was conducted by the Chair.

**Item 5: supervise all paid employees and contract staff**

The Gloucester Dragons employ an Office Manager on a part-time basis and a summer student on a contract basis. Our Office Manager has been with the Club since 2004 and manages the office capably on a day-to-day basis with no supervision. Our summer contract staff is largely responsible for assisting the Office Manager and Head Referee as well as dealing with day-to-day phone and in-person issues.

**Item 6: have other powers as assigned by the Board**

No other powers were assigned.

**Director Mini Boys Soccer (8-11)**  
**Report to the 2010 Annual General Meeting**

Mini Boys were divided into four divisions. Below is a breakdown of the Mini Boys Division with respect to number of players and number of teams.

| <b>Age Group</b> | <b>Number of Players (Approx.)</b> | <b>Number of Teams</b> | <b>Average. Players/Team</b> | <b>Change From 2009 (Player #'s)</b> |
|------------------|------------------------------------|------------------------|------------------------------|--------------------------------------|
| U8 Boys          | 164                                | 12                     | 13.7                         | - 19%                                |
| U9 Boys          | 95                                 | 8                      | 11.9                         | -23%                                 |
| U10 Boys         | 93                                 | 8                      | 11.6                         | -27%                                 |
| U11 Boys         | 107                                | 8                      | 13.4                         | +2%                                  |
| <b>Total</b>     | <b>459</b>                         | <b>36</b>              |                              |                                      |

The majority of all waitlist players were placed. The main problem was space availability in the U8 Division, as the majority of the teams were near max by the time of the registration deadline. A few players did not receive placement as their home team was not available and parents did not wish to continue with registration.

**Team Formation:**

Team formations in U8, U9 and U11 were smooth, with 95% of all teams having coaches by equipment handout. The remaining 5% of coaches were found at latest, 1 week before the season start. In U10, finding coaches were not a problem.

In South Gloucester, there was a problem with the number of registered players. There were 19 registered players; not enough for two teams, and too many for only one team. I contacted the South Gloucester parents in the U10 division with a request to either move 4 players to a North Gloucester team, or in the assistance of finding additional players. This was not well received by the parents. No new players registered, and nobody was willing to move up to the North. Because of this, I formed two small U10SG teams, and filled them with as many possible wait list players, to a total of 21 by season end. Because two SG teams had to be formed, I needed to make an additional NG team in order to have an even number of teams. The additional SG and NG teams caused all U10 teams to be short players.

Proposal: For U8, increase players per team up to a potential max of 16 players, as opposed to the current 14. The increase for U8's would simply allow more potential room for wait list kids. For U9-11 increase players per team up to a potential max of 18 players as opposed to the current 15. If we hold the same registered number of players for the 2011 season, as we did in the 2010 season, this increase would allow the U9's and U10's to be formed into 6 teams of about 16 players. This measure is to try and offset the problem of player loss due to summer vacations.

During the Cup Days, I personally spoke to the majority of the coaches in the Mini Boys Division, nearly all complained of lack of players during the summer season.

Foreseeable Problems: Specifically in South Gloucester, if teams increase to 18 players per division, there may be a need to release players in South Gloucester, even though they may have registered before the deadline. In U10 for the 2010 season, before wait list players, there were 19 players in South Gloucester. After wait list there were 21 total. There is not a large enough increase expected in the 2011 U11B division in order to support two South Gloucester teams, with any functional number of players.

**Incidents Involving Coaches/Referees:**

There were situations that caused Special Incident Report's (SIR's) in the Mini Boys Division, however after investigations were done by all parties (Mini Boys Director, Head Referee, and in certain situations Director of Coach Development), it was found that the majority of the issues were general errors in communication and misinterpretation from the parties involved (Parents, Coaches and Referees). No situations merited any disciplinary actions.

One suggestion from a coach that I received was specifically aimed at the coach training sessions. He suggested moving the coach trainings into the evenings instead of the weekends. This would cause the courses to run over more days, due to time, however if the courses are in the evening, coaches may be more willing to come out for the training, as opposed to a weekend session.

**Final Comments:**

Overall, I found that the 2010 Soccer Season went very smoothly in the Mini Boys Division. Lines of communication between myself and the coaches were very efficient. I look forward to the 2011 season, and continued success and support from coaches and parents. Thank you all for a great season. I hope to see you all come spring 2011.

Sincerely, Kyle Farmer

## **Director of Mini Girls (8-11)**

### **Report to the 2010 Annual General Meeting**

In 2010, 390 girls aged 8 through 11 played on 30 teams, as shown in the table below. All the players who registered late were placed on a team.

| Level | No. of Girls | No. of Teams | Avg. per Team |
|-------|--------------|--------------|---------------|
| U8    | 102          | 8            | 12.75         |
| U9    | 108          | 8            | 13.5          |
| U10   | 100          | 8            | 12.5          |
| U11   | 80           | 6            | 13.3          |

For comparison purposes, here are the registration numbers since 2005.

| Level        | 2005       | 2006       | 2007       | 2008       | 2009       | 2010       |
|--------------|------------|------------|------------|------------|------------|------------|
| U8           | 138        | 107        | 64         | 157        | 105        | 102        |
| U9           | 163        | 142        | 120        | 91         | 108        | 108        |
| U10          | 135        | 143        | 129        | 90         | 81         | 100        |
| U11          | 128        | 130        | 129        | 118        | 77         | 80         |
| <b>Total</b> | <b>564</b> | <b>522</b> | <b>442</b> | <b>456</b> | <b>371</b> | <b>390</b> |
| % change     |            | -7.4%      | -15.3%     | 3.2%       | -18.6%     | +5.1%      |

#### Items of Interest

- The World Cup theme this year was fantastic. Thanks to Remi and Bob for getting us the uniforms. I'm in favour of continuing the theme next year for the women's World Cup.
- The World Cup trophies were also a nice touch.
- This year's schedule was again excellent. The home-field/away games structure was perfect. Thanks to Pat Lacasse once again for his work.
- Splitting the U8 girls and boys in the south end this year was well-received. Should we consider splitting the boys and girls at age 7?
- Referees attended all games. Thanks to Fred and Lutz for organizing all the young refs.

#### Items to Work On

- Increase registration
- Coach training
- Encourage women to coach mini girls.

#### Thank-you

I would like to thank all the coaches, assistant coaches, other parents, and board members who volunteered their time so that we could offer a fun soccer program for all the children. I received many positive comments on Cup Day from parents.

## **Director of Uniforms, Equipment & Facilities Report to the 2010 Annual General Meeting**

By: Rémi Beaudin, Director, Equipment & Facilities, GDRS  
Bob Fox, Assistant-Director, Equipment & Facilities, GDRS

### **1. STATUS AS OF SEPTEMBER 2010**

- Returned soccer equipment was removed from (wet and dry) soccer bags and placed into bins for winter storage on Friday and Sunday, August 27&29, 2010.
- Dry cleaning and laundry is under way; this process takes about a month.
- There are 15 sets of new uniforms available for the 2011 season.
- Soccer nets on Potvin and Shefford fields, and on the large field at Leitrim will remain up over the winter again this year. 4 nets at Potvin will need replacement in the Spring 2011. All other fields will have nets removed by the end of August.
- A number of older inventory items and uniforms not for reuse will again be separated from other inventory this fall and made available for donation to third world countries.
- 

### **2. ACTION TAKEN FOR THE 2010 SEASON**

- Repeat: soccer nets were available to all teams.
- Repeat: Each U5 Mini player was given a soccer ball to keep.
- Repeat: Keeper pinnies were provided to all teams.
- Repeat: Ice packs, new standard first aid kits, and air pumps were provided to all teams.
- Repeat: U9s moved to size #4 soccer balls, from size #3.
- Repeat: On Dragons Soccer Days, all 4<sup>th</sup> place teams (U9+) were given trophies, so that on every field both teams received the same year end Dragons souvenir.
- 10 large bags of donation went to Africa in July.
- introduction of the world cup uniforms
- U15&18 teams received small (gym bag sized) Dragons equipment bags.

### **3. REPEATS OR CHANGES INTENDED FOR 2011 (Volunteer support a dependency for many items)**

#### **AGAIN:**

- 
- Practice pennies (10 per team) will again be offered for all teams that practice once a week.
- One pair of goal-keeper gloves to be offered to all mini and youth teams.
- All U5 players to receive a New Dragons soccer ball.
- A practice net for any youth or senior coach that requests one.
- Shefford fields and the large field at Leitrim use nets with weights (so that the nets can be moved by grass cutters, but the nets can be set up properly for games).

#### **NEW:**

- The 'equipment provided' list will be added to all soccer bags.
- All U6 to U8 teams will receive improve goal post (trial)
- World cup uniforms to celebrate the 2011 women's world cup
- U12&13 Teams will receive small (gym bag sized) Dragons equipment bags.
- All U9 TO U11 teams will receive 1 junior net with Velcro strap as regular equipment.

## **Head Referee** **Report to the 2010 Annual General Meeting**

### **General Comments**

The 2010 season was another successful year for referees within the Dragons. A total of 1008 games were scheduled of which 11 were cancelled due to excessive temperatures in May, and of the remaining 997 games, 989 (99.2%) had officials assigned. Referees were provided for the U8 age group and above; the U7 age group did not have referees as coaches were on the field with their teams. We experienced fewer problems finding referees for games in South Gloucester than we did in 2009.

Our pool of referees consists of 157 officials, the majority of whom are Club or mini-referees. There is a continuing requirement to increase the number of officials at the District level. We were able to provide assistant referees for some of the U13 games and most of the senior games.

As in 2009, the Gloucester Dragons provided referee assignment and support services to the Pythons Club.

There is still a need for more adult referees to officiate at the senior level games. We were fortunate to increase our numbers this year with the addition of some of referees from our Entry Level Course.

We were able to continue our referee development program by providing assessments and feedback to 59 referees, an increase of 43 from the 16 referee assessments in 2009. In addition, at the July Pizza night a slide presentation shown and quiz was made available to test the referees' knowledge of the Laws of the Game and the OSA Rules for Mini Soccer.

### **Pre-season Referee Training**

- Two Mini Soccer referee courses were scheduled and held this year and we were able to qualify 45 Mini Soccer referees. 20 mini soccer referees returned from last year.
- Two Entry Level courses were offered. 47 people attended the courses and 43 passed the provincial exam. 2 candidates took the makeup exam.
- There were three referee refresher sessions offered to inform the Gloucester Referees about the changes to the FIFA Laws of the Game. These sessions were well received and those referees who attended were able to participate in a video exam and informal discussion period.
- Three ERSL Assistant Referee courses were held to qualify our Entry Level and District level officials to act as assistant referees in ERSL competitive games.

### **2011 Season Outlook**

The 2011 season will bring us the opportunity to continue to build on the work this year. During the winter months I will be updating the Referee Handbook and the Dragons Handbook to address 2010 procedural changes.

### **Closing Comments**

I must give special thanks to Lutz Sukstorf who provided me with valuable support and advice during year and to Bridget Edmonds and Currie Rowe for all their administrative support. Without this support, my work as Head Referee would have been considerably more difficult.

Fred Meacoe



## ***GLOUCESTER DRAGONS RECREATIONAL SOCCER***

A Proud Member Of The Ottawa Gloucester Soccer Club

1-5510 Canotek Road, Gloucester, ON, K1J 9J4  
Phone: 613-749-4029 - Fax: 613-749-9206

email: [info@dragonsoccer.ca](mailto:info@dragonsoccer.ca)  
[WWW.DRAGONSOCCER.CA](http://WWW.DRAGONSOCCER.CA)

---

### **GLOUCESTER DRAGONS RECREATIONAL SOCCER**

#### **FINANCIAL STATEMENTS FOR THE PERIOD ENDED SEPTEMBER 30, 2010**

#### **Notice to Reader**

These statements are unaudited and were prepared by members of  
Gloucester Dragons Recreational Soccer.

October 17, 2010

**Gloucester Dragons Recreational Soccer**  
**Statement of Revenues and Expenditures**  
**For the period ended September 30, 2010**

|  | <u>2010</u>    | <u>2009</u>    |
|--|----------------|----------------|
|  | <u>ACTUAL</u>  | <u>ACTUAL</u>  |
| <b>REVENUES</b>                        |                |                |
| Registration                           | \$341,818      | \$ 365,831     |
| Sponsorship                            | 2,500          | 1,207          |
| Merchandise                            | 71             | 59             |
| Interest (see note 4)                  | 645            | 3,568          |
| Other (including Hornets indoor)       | 775            | --             |
|  | <u>345,809</u> | <u>370,665</u> |
| <b>EXPENDITURES</b>                    |                |                |
| <b>Soccer operations</b>               |                |                |
| EODSA, OSA, CSA fees                   | 31,511         | 26,774         |
| Uniforms                               | 65,338         | 71,048         |
| Soccer equipment(see note 7)           | 16,103         | 9,676          |
| Equipment distribution and storage     | 4,985          | 6,092          |
| Medals, trophies and awards            | 16,699         | 18,881         |
| Field facilities (rentals)(see note 8) | 44,609         | 31,610         |
| Field marking                          | 21,156         | 16,215         |
| Referee costs                          | 42,943         | 49,782         |
| Development and training               | 7,678          | 9,009          |
| Cup days & tournament costs            | 5,528          | 4,525          |
| <b>Administrative expenses</b>         |                |                |
| Administrative services and salaries   | 36,802         | 33,494         |
| Bank and interest charges              | 793            | 661            |
| Depreciation                           | 3,168          | 3,247          |
| Insurance                              | 7,063          | 7,031          |
| Office expenses                        | 7,044          | 6,817          |
| Professional expenses(Audits)          | 5,010          | 8,000          |
| Registration costs                     | 12,455         | 13,774         |
| Rent                                   | 20,179         | 18,400         |
| Translation                            | 2,819          | 4,047          |
| <b>Marketing &amp; public expenses</b> |                |                |
| Advertising and marketing              | 308            | 2,481          |
| Meetings                               | 228            | 116            |
| Volunteer appreciation                 | 4,884          | 4,764          |
| Sponsorship expenses                   | 344            | --             |
| Website                                | 1,408          | 1,314          |
|  | <u>359,055</u> | <u>347,758</u> |
| <b>Operating Surplus</b>               | <u>-13,246</u> | <u>22,907</u>  |

**Gloucester Dragons Recreational Soccer  
Statement of Revenues and Expenditures  
For the period ended September 30, 2010**

|  | <u>2010</u>    | <u>2009</u>    |
|--|----------------|----------------|
|  | <u>ACTUAL</u>  | <u>ACTUAL</u>  |
| <b>REVENUES</b>                        |                |                |
| Registration                           | \$341,818      | \$ 365,831     |
| Sponsorship                            | 2,500          | 1,207          |
| Merchandise                            | 71             | 59             |
| Interest (see note 4)                  | 645            | 3,568          |
| Other (including Hornets indoor)       | 775            | --             |
|  | <u>345,809</u> | <u>370,665</u> |
| <b>EXPENDITURES</b>                    |                |                |
| <b>Soccer operations</b>               |                |                |
| EODSA, OSA, CSA fees                   | 31,511         | 26,774         |
| Uniforms                               | 65,338         | 71,048         |
| Soccer equipment(see note 7)           | 16,103         | 9,676          |
| Equipment distribution and storage     | 4,985          | 6,092          |
| Medals, trophies and awards            | 16,699         | 18,881         |
| Field facilities (rentals)(see note 8) | 44,609         | 31,610         |
| Field marking                          | 21,156         | 16,215         |
| Referee costs                          | 42,943         | 49,782         |
| Development and training               | 7,678          | 9,009          |
| Cup days & tournament costs            | 5,528          | 4,525          |
| <b>Administrative expenses</b>         |                |                |
| Administrative services and salaries   | 36,802         | 33,494         |
| Bank and interest charges              | 793            | 661            |
| Depreciation                           | 3,168          | 3,247          |
| Insurance                              | 7,063          | 7,031          |
| Office expenses                        | 7,044          | 6,817          |
| Professional expenses(Audits)          | 5,010          | 8,000          |
| Registration costs                     | 12,455         | 13,774         |
| Rent                                   | 20,179         | 18,400         |
| Translation                            | 2,819          | 4,047          |
| <b>Marketing &amp; public expenses</b> |                |                |
| Advertising and marketing              | 308            | 2,481          |
| Meetings                               | 228            | 116            |
| Volunteer appreciation                 | 4,884          | 4,764          |
| Sponsorship expenses                   | 344            | --             |
| Website                                | 1,408          | 1,314          |
|  | <u>359,055</u> | <u>347,758</u> |
| <b><u>Operating Surplus</u></b>        | <u>-13,246</u> | <u>22,907</u>  |

**Gloucester Dragons Recreational Soccer  
Notes to Financial Statements  
For the period ended September 30, 2010**

**1. Nature of the organization**

Gloucester Dragons Recreational Soccer (GDRS) is part of the Ottawa Gloucester Soccer Club (OGSC).

**2. Accounting Policies**

**Basis of Accounting**

Revenues and expenditures are recorded on the accrual basis of accounting whereby they are reflected in the accounts in the period in which they have been earned and incurred respectively, whether or not such transactions have been finally settled by the receipt or payment of money.

**Inventory**

Only new balls, new coaches' bags, new nets and new uniforms have been classified as inventory at the lower of cost and net realizable value.

**Sponsorship**

Sponsorship revenue is recognized in the period in which it is received.

**Volunteer Services**

The organization receives the services of many volunteers, the cost of which cannot be reasonably estimated. Therefore, no representation of this expenditure has been included in these financial statements.

**Financial Instruments**

The organization's financial instruments consist of cash and cash equivalents, accounts receivable and accounts payable and accrued liabilities. Unless otherwise noted, it is the Executive Committee's opinion that the organization is not exposed to significant interest, currency, or credit risk arising from these financial statements.

**Capital Assets**

Major capital assets are stated at cost, net of accumulated depreciation. No used uniforms and soccer equipments are recorded.

**Depreciation**

Depreciation of capital assets is provided on the straight-line basis over the estimated useful lives. The rates of depreciation are as follows:

- Field Development costs: 7 years
- Furniture and Office Equipment: 20%
- Computer Equipment: 33.33%

**Gloucester Dragons Recreational Soccer  
Notes to Financial Statements  
For the period ended September 30, 2009**

**3. Receivable from / Due to OGSC units**

The Gloucester Dragons Recreational Soccer Association paid different amounts for and received registrations fees from Ottawa Gloucester Soccer Club (OGSC) other units (Hornets, seniors, Blackburn Arms (BA)).

**4. Investments**

Gloucester Dragons Recreational Soccer has accumulated funds to enter into agreements with the City of Ottawa to share the development costs of soccer fields in the city. On February 28, 2009, all organization's investments have been revised with BMO Bank of Montreal. Cashable Rate Riser GIC (compounded annually) are all at 1% for year 1, 1.33% for year 2 and 1.75% for year 3. On October 15, 2009, GIC 7 and GIC 8 (\$80,000) were transferred to GDRS current bank account. In 2010, certificates 2, 6, and 9 were transferred to the GDRS current bank account. It is recommended that the GIC be re-invested on their anniversary on Feb.28, 2011 to allow cashing these certificates, if needed, without any penalty. Please note that interest is earned but not paid till anniversary date.

|       | Description            | Maturing date     | Book Value 2010 | Book Value 2009 |
|-------|------------------------|-------------------|-----------------|-----------------|
| GIC 1 | Cashable RateRiser GIC | February 28, 2012 | 150,000         | 150,000         |
| GIC 2 | Cashable RateRiser GIC | February 28, 2012 | 00.00           | 20,000          |
| GIC 3 | Cashable RateRiser GIC | February 28, 2012 | 20,000          | 20,000          |
| GIC 4 | Cashable RateRiser GIC | February 28, 2012 | 20,000          | 20,000          |
| GIC 5 | Cashable RateRiser GIC | February 28, 2012 | 20,000          | 20,000          |
| GIC 6 | Cashable RateRiser GIC | February 28, 2012 | 00.00           | 20,000          |
| GIC 7 | Cashable RateRiser GIC | February 28, 2012 | 00.00           | 20,000          |
| GIC 8 | Cashable RateRiser GIC | February 28, 2012 | 00.00           | 60,000          |
| GIC 9 | GIC (3%)               | February 28, 2011 | 00.00           | 50,000          |
|       |                        |                   | <b>210,000</b>  | <b>380,000</b>  |

**5. Field Development Costs**

The Gloucester Dragons Recreational Soccer Association paid \$13,231 in 2003 to the City of Ottawa for field development at l'École Prélude in Chapel Hill South. Under the agreement, GDRS will have priority rights to the field from 2005 to 2011 and the cost is amortized over this period. In 2009, the Gloucester Dragons Recreational Soccer Association entered into an agreement with the City of Ottawa to share in the development costs of some soccer fields (Shefford) which will be available in 2011. Again, GDRS have first priority to use these fields from 2011 to 2017 and the total cost will be amortized over this period. In 2009, only environmental assessment fees have been paid for \$2,077. In 2010, \$97,923 was paid.

|               | Useful life | Cost           | Accumulated Amortization | Net Book Value 2010 | Net Book Value 2009 |
|---------------|-------------|----------------|--------------------------|---------------------|---------------------|
| École Prélude | 7 years     | 13,231         | 11,341                   | 1,890               | 3,781               |
| Shefford      | 7 years     | 100,000        | --                       | 100,000             | 2,077               |
|               |             | <b>113,231</b> | <b>11,341</b>            | <b>101,890</b>      | <b>5,858</b>        |

**Gloucester Dragons Recreational Soccer  
Notes to Financial Statements  
For the period ended September 30, 2010**

**6. Capital Assets – Furniture, Office and Computer Equipment**

|                                | Cost  | Accumulated<br>Depreciation | Net Book<br>Value 2010 | Net Book<br>Value 2009 |
|--------------------------------|-------|-----------------------------|------------------------|------------------------|
| Furniture and Office Equipment | 3,488 | 1,278                       | 2,210                  | 1,979                  |
|                                | 3,488 | 1,278                       | 2,210                  | 1,979                  |

**7. Soccer equipment:**

We spent \$1866.36 on soccer bags for U15 and U18 which we did not supply in previous years. Approximately \$2000.00 for flag post were purchased for 2008- 2009 season, but were not paid till 2010. We also purchased junior net and nets to replace the nets at Shefford and Potvin fields (\$2429.19). Nets at Potvin fields are replaced every 4 years.

**8. Field Rentals:**

Field rentals from the city of Ottawa went up this year. Next year, we should be looking closely at the number of fields to be rented as this also caused an increase in the cost of field marking.

**9. Lease Agreement:**

The GDRS entered into a lease agreement for the rental of premises used by Gloucester Dragons Recreational Soccer. The term of the lease is for 10 years from December 1, 2001. Annual base rent for the first year was \$13,789 and will increase annually to \$18,442 in the final year of the lease. The negotiations for the lease should start in the slow months of November and December for a new lease.

**10. Employment Agreement**

On October 2, 2009, the Gloucester Dragons Recreational Soccer entered into an employment contract with its office manager for a three year period until September 30, 2012.

**11. Comparative figures**

Certain figures for 2009 have been reclassified to make their presentation identical to that adopted in 2010.